

# International Radio Sailing Association



## Championship Questionnaire

### TO BE COMPLETED BY AN ASSOCIATION MEMBER APPLYING TO HOST A WORLD OR CONTINENTAL CHAMPIONSHIP

Instructions for completion of questionnaire:

- a) Answer **ALL** the questions as a minimum.
- b) Include all other relevant information to support your application, such as photos, videos, maps, weather data, local accommodation, tourist publicity, and background information on the host club
- c) Except where supporting additional documentation is required, answers should be provided in the right hand column which will expand the row if necessary.
- d) Complete the Section 8 Undertaking as requested, and then scan it as a separate page into the application document. A minimum of two signatories is required.
- e) The finished application document (RTF, DOC, or PDF) should be e-mailed as an attachment to the Chairman of the International Sailing Association Racing Rules Committee - [racing-chairman@radiosailing.org](mailto:racing-chairman@radiosailing.org).

**1. GENERAL**

1.1	Is this application for a World or Continental Championship?	
1.2	Which class or classes are to be sailed?	
1.3	What are the proposed dates of the championship?	
1.4	List all the other major events planned in the locality within two weeks either side of the proposed dates (which could make accommodation and flights difficult to obtain)	
1.5	What is the air travel category to and from the event – Peak / Shoulder / Low?	
1.6	What is the exact location (latitude / longitude) of the proposed venue?	
1.7	Provide maps of the location of the proposed venue (at least at 1:100,000, 1:25,000, and 1:5,000 scale).	
1.8	With respect to Medical, Accident and Personal Liability Insurance, is there anything a prudent tourist should be aware of?	

**2. SAILING SITE**

2.1	Provide map(s) showing the size, shape, and geographic location of the sailing water. Mark the prevailing wind for the proposed time of year, and mark the positions and height of all objects (trees, buildings, etc) within 200m of edge and in the immediate vicinity of the water.	
2.2	Please provide photos of the sailing area and immediate vicinity.	
2.3	Describe the range of wind and weather conditions that can be expected during the proposed championship. Include the nearest available wind-rose covering the proposed dates and include the distance and direction from the venue.	
2.4	What are the minimum and maximum depths of water for the sailing area?	
2.5	What is the maximum wave or swell that could be experienced.	
2.6	Describe the tidal (rise & fall) and the characteristics of any current	
2.7	Describe the state of weed growth at all times of the year	
2.8	Describe the steps to be taken to keep the water clear of weed during the period of the event	
2.9	Can you guarantee that the venue will be weed free for the event?	
2.10	Describe the launch areas. Are they dry so competitors are not required to wade or paddle?	
2.11	Describe the plans to give competitors and officials an adequate view of the course(s) and starting line in all wind directions.	
2.12	Describe the site of the control position(s) with respect to the position of the sun during a sailing day.	
2.13	Will all jetties and the control area have full safety railing on all sides?	
2.14	Indicate the minimum width of any jetty or pontoon that competitors will need to use.	
2.15	Identify whether the courses are to be Olympic, Windward-Leeward, or Other, and whether they are to be port or starboard rounding. Preference should be given to Olympic courses with port rounding.	
2.16	Provide diagrams of the courses to be set for the various possible wind directions, including a scale to show the distance between marks and their distance from the control area.	
2.17	Confirm the types, sizes, and colours of the course marks (between 300-600mm diameter and a max of 300mm above the water).	
2.18	Will the course marks be numbered with the numbers the same size as sail numbers?	

**3. RADIO FREQUENCIES**

3.1	What radio frequency bands will be available for competitors, are there any restrictions?	
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**4. SAILING SITE FACILITIES**

Please provide confirmation of availability and description of:

4.1	Boat storage on site.	
4.2	Daytime security Guard(s) for boats and equipment	
4.3	Night-time security Guard(s) for boats and equipment.	
4.4	Interpreters and languages available	
4.5	Male and Female lavatories on site	
4.6	Food and drinks cafeteria	
4.7	Shelter(s) for rain and/or strong sun.	
4.8	Cabins, tents or rooms for the Race Committee & Jury.	
4.9	Battery charging facilities, voltage(s) and plug types	
	Please state whether you will be able to provide the following:	
4.10	Car parking (include charges if any).	
4.11	Caravan parking (include charges if any).	
4.12	Camping facilities on site (include charges if any).	
4.13	Repair facilities for yachts and radios.	

**5. RACE MANAGEMENT**

5.1	Number of craft for mark laying (state power source, e.g. outboard motor, electric motor).	
5.2	Number of craft for boat rescue (state power).	
5.3	Course marks and ground tackle that can be repositioned quickly. Please describe method used to ensure warp remains vertical for at least keel depth	
5.4	Public address system that can be heard over entire site	
5.5	Device for playing start sequence, please state whether recorded or fully digital (synthesised)	
5.6	A back-up device for the start sequence, please state whether it is of the same type as the primary device	
5.7	Device for recording finishing order (in addition to manual written form).	
5.8	Radio Frequency (transmission) monitor	
5.9	Computer for scoring.	
5.10	Race notice board, course board, heat board (capable of being maintained totally independently of any computer system) and score board	
5.11	Measuring tank (if applicable), weighing scales, sail measurement equipment, covered facilities for measurement both pre-event and during the event	

**6. ACCOMMODATION AND SOCIAL ARRANGEMENTS**

6.1	Identify location of and distance to nearest international airport	
6.2	Identify availability, location, distance from venue, grade, and pricing for local:	
	6.2.1 Hotels	
	6.2.2 Guest Houses	
	6.2.3 Camping and caravan (other than on site)	
6.3	Detail any plans for:	
	6.3.1 Civic reception	
	6.3.2 Prize giving dinner/dance	
	6.3.3 Barbecues(s)	
	6.3.4 Outings and sightseeing for non-competitors	
	6.3.5 Other social functions.	
6.4	Are activities listed in 6.3 above included in entry fee and if not are they at the same cost to all competitors irrespective of where they are accommodated	

**7. EVENT MANAGEMENT AND FINANCE**

7.1	Indicate expected Entrance Fee – in both local currency and Great British Pounds (to include the appropriate IRSA)	
7.2	Provide initial estimates for the event budget – total income and total expenditure. Provide details of how any deficit will be met.	
7.3	Are you able to obtain financial assistance and funding from:	
	7.3.1 Government	
	7.3.2 Local or Regional Authority	
	7.3.3 Private or business sponsorship	
7.4	Describe in general terms the financial backing available from the Association Member, the ISAF MNA and the host club to provide confidence there is sufficient funding to support the event	
7.5	Describe your contingency plans should any of your principal organisers, or your Race Officials be incapacitated	
7.6	Describe your plans to secure the services of sufficient and experienced staff to run the event: Race Officers, Umpires or Race Observers, Jury, Starter, Scorer, Heat management team, and others as required	
7.7	Advise the proposed Principal Race Officer, the Chairman of the Jury, and the Chief Umpire, giving details of their experience in Radio Sailing	

## 8. UNDERTAKING

- 8.1. We agree that the Notice of Race and Sailing Instructions shall be agreed with the Chairman of the IRSA Racing Rules Committee.
- 8.2. We agree that the Principal Race Officer, the Chairman of the Jury, the Jury, the Chief Umpire, and the Umpires, shall be agreed with the Chairman of the IRSA Racing Rules Committee.
- 8.3. We agree to pay IRSA, and guarantee payment of the relevant levy from the race entry fees.
- 8.4. We agree to conform to the rules and regulations of IRSA, the IRSA Championship Regulations, the Notice of Race, and the Racing Rules of Sailing.
- 8.5. We fully understand the proposed event falls under the overall authority of IRSA.
- 8.6. We agree to conduct the event according to the guidelines of the IRSA Regatta Standard Operating Procedures. <sup>Note 1</sup>
- 8.7. We agree to set up and maintain a Web site for the event.
- 8.8. We acknowledge that all television and media rights are the property of the ISAF.

Signed for and on behalf of: \_\_\_\_\_ (IRSA Association Member)  
by:

A: \_\_\_\_\_  
President / Chairman / Secretary / Officer

B: \_\_\_\_\_  
President / Chairman / Secretary / Officer

Date : \_\_\_\_\_

Address : \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Fax No \_\_\_\_\_ Tel No : \_\_\_\_\_

Email \_\_\_\_\_

When completed and signed, please scan the whole of Section 8 Undertaking to an electronic format and include it as part of the application.

Roy Granich  
Chairman  
IRSA Racing Rules Committee  
[racing-chairman@radiosailing.org](mailto: racing-chairman@radiosailing.org)  
cc [chairman@radiosailing.org](mailto: chairman@radiosailing.org)

### Note 1:

As of date, the IRSA Regatta Standard Operating Procedures are currently being written. There will be nothing in these that would alter any best practice regatta organisation.