

INTERNATIONAL SAILING FEDERATION RADIO SAILING DIVISION



I S A F
AFFILIATE MEMBER

REGULATIONS

1. NOTICES AND SUBMISSIONS

1.1 Any notice to the Division shall be addressed to the General Secretary.

Notices from the Division shall be deemed to be properly delivered if dispatched by post, sent by facsimile, telex or electronic mail to the appropriate address or posted on the web site of the Division. Any notice posted on the web site shall be announced by electronic mail.

Failure to dispatch a notice in proper time shall not invalidate such notice, or preclude the subject matter of such notice being placed on the agenda and resolved, if the General Assembly so decides.

1.2 A submission from a Division Member shall be sent over the signature of the Senior Officer of that Division Member.

1.3 A submission from an International Class Association shall be accepted if it is sent over the signature of the Senior Officer of the International Class Association. A copyright holder/manufacturer of an International Class may make submissions.

1.4 All submissions shall be accompanied by reasons supporting their adoption. In the case of submissions for changing the Racing Rules or Class Rules, the current rules shall be quoted and the proposed changes shall be given with the exact words to be inserted and/or deleted.

1.5 A notice or submission shall be deemed to have been given on the date of receipt by the General Secretary.

1.6 The General Secretary shall keep a register of addresses of all members of the Division, the members of the Permanent Committee and the members of the other Committees.

2. APPOINTMENT OF MEMBERS TO COMMITTEES OTHER THAN THE PERMANENT COMMITTEE

2.1 The General Secretary shall submit to the Permanent Committee, at its meeting following the General Assembly, an alphabetical list of all candidates for membership of the Committees submitted in due time by the Division Members.

2.2 Any candidate nominated shall complete a Statement of Commercial Interests setting out any commercial interests the nominee, and/or his immediate family may have in

radio sailing prior to their nomination being considered by the Permanent Committee for membership of any committee. In addition nominated candidates shall confirm that they are able to send and receive electronic mail.

If during the period of tenure there is a change in the status of the Commercial Interest of the member of any Committee he shall forthwith declare the new commercial interest.

- 2.3 In selecting the membership of the committees the Permanent Committee shall take due cognizance of the following:
- i) Persons shall be selected for their expertise rather than geographical location, but no more than two persons from any country shall be included on any committee.
 - ii) The recommendations for membership of the committees made by the Division Members.
 - iii) The recommendation of Committee Chairmen regarding the composition of their Committees.
 - iv) There shall not be a set number of members on any committee.
 - v) There shall not be a maximum period for any member to sit on a committee.
- 2.4 A committee may appoint one or more sub-committees. Sub-committees, however, shall not be entitled to financial support without prior approval by the Permanent Committee.
- 2.5 Any Committee Chairman who does not receive a response to an item of business from a committee member, within 4 (four) weeks, from the date of the request, may proceed without that member's input. Committee Chairmen may propose the replacement of a committee member who regularly fails to respond.
- 2.6 In exceptional circumstances Committee Chairmen may reduce the time scale for replies in Article 2.5 and proceed with the particular item of business as soon as a majority vote is received. Committee Chairmen shall retain all voting records until the item has been ratified, amended or rejected by the Permanent Committee.
- 2.6 Any member or Chairman of a Committee appointed by the Permanent Committee having a personal involvement in any decision shall be a non-voting party to the process.
- 2.7 All Committee Chairmen shall produce prepare an annual report on the work of their Committee. The report shall be circulated to the Permanent Committee at least 2 (two) weeks prior to the annual Permanent Committee Meeting.

3. CIRCULARS

- 3.1 All circulars sent to Division Members by the General Secretary shall be sent to the members of the Permanent Committee for information.
- 3.2 All Circulars sent by Committee Chairmen to Division Members requiring ratification by the Permanent Committee shall also be sent to the members of the Permanent Committee.

4. PERMANENT COMMITTEE MEETINGS

- 4.1 In addition to the requirements of Article 7.7 of the Constitution the Permanent Committee may meet at such times, as it shall be deemed necessary for conducting the business of the Division.
- 4.2 Meetings of the Permanent Committee other than those required by Article 7.7 of the Constitution may be conducted by electronic mail, facsimile and post.
- A minimum of 14 (fourteen) days shall be given for members of the Permanent Committee to respond to any particular item of business.
- 4.3 Meetings of the Permanent Committee under Clause 4.2 of the Regulations shall be formally convened by the General Secretary by the issuing of an Agenda, containing the items for discussion and the timeframe for submitting motions and/or amendments.
- 4.4 All motions and amendments thereto shall be formally proposed and seconded and circulated to all members of the Permanent Committee.

5. RACING RULES COMMITTEE

- 5.1 The Racing Rules Committee has the responsibility for advising and making recommendations to the Permanent Committee regarding :
- i) Racing Rules for Radio Sailing.
 - ii) Notice of Race and Sailing Instructions.
 - iii) Regulations for the Organisation of Championships.
 - iv) Racing and Observing Systems.
 - v) Management of Races.
- 5.2 The Chairman of the Racing Rules Committee may amend any existing rule by means the Standard Sailing Instructions at any time with immediate effect in response to experience gained at World, Regional or Continental Championships, that has highlighted a shortcoming to an existing rule. Such an amendment shall be subject to approval of the Emergency Committee as provided for in Article 7.8 of the Constitution.
- 5.3 Division Members may submit cases, printed or typed in English, including any necessary diagrams to the Racing Rules Committee for study. The Racing Rules Committee shall recommend to the Permanent Committee those cases that merit interpretations by ISAF.
- 5.4 The following are the guidelines for publications of cases:
- i) The interpretations shall significantly clarify an important meaning of a rule, or increase the understanding of a complex rule.
 - ii) The interpretation shall be one not already included in the interpretation book.
 - iii) When an interpretation is the same as but considered an improvement on an existing case, then it shall be included and the old case deleted.

- iv) When cases, which are submitted, are long and contain a great deal of unnecessary text matter or “obiter dicta” a condensed version will be produced containing the approved interpretation. Acceptance of the revised text to be confirmed by the Racing Rules Committee.
- v) Interpretations shall not be accepted which are a result of situations caused by peculiar local conditions and which, therefore, would not be generally applicable.

5.5.1 ISAF interpretations of the International Racing Rules for Sailing and the Racing Rules for Radio Sailing are recognised as authoritative interpretations and explanations of the rules.

5.6 For the purpose of this regulation the word “case” shall include decisions by Division Members on completed appeals and matters for interpretation submitted on a “question and answer” basis.

5.7 **Appeals to the R.S.D.**

On no account will the Division adjudicate upon an appeal against a ruling of a Division Member arising from an event under the jurisdiction of that authority. There is no provision in the Constitution of the Division for it to adjudicate on either a protest or an appeal. It would be inappropriate to form an international appeals committee, since it would impair the powers of a Division Member, which is autonomous regarding events within its own jurisdiction and its decisions on appeals are final.

6. **TECHNICAL COMMITTEE AND INTERNATIONAL CLASSES**

6.1 The Technical Committee has responsibility for advising and making recommendations to the Permanent Committee regarding:

- (i) The Rules and Recommendations for the Adoption and Control of International Classes.
- (ii) International Class Administration Rules.
- (iii) International Class Rules.
- (iv) Methods and procedures for measurement of boats and equipment.

Interpretations of Class Rules.

6.2 **Where no International Class Association exists**

6.2.1 Requests for an interpretation may be made to ISAF- RSD from the following sources only:

Division Members
National Class Associations
Licensed Builders, Copyright Holders and Manufacturers
Designers of Development Classes

6.2.2 A request received by ISAF-RSD from one of those sources shall be acknowledged.

6.2.3 A Sub-committee consisting of the Chairman and relevant Class Secretary of ISAF-RSD Technical Committee shall decide the interpretation. If, in the opinion of the Sub-committee, the question involves a matter of principle it shall consult all members of the Technical Committee, except those having personal involvement, before giving an interpretation.

6.2.4 Interpretations of the Class Rules made by the Sub-committee shall be distributed by ISAF-RSD to:

The party making the request,
Division Members
National Class Associations
Licensed Builders.

6.2.5 Interpretations shall have the status of a class rule and shall remain valid for a maximum period of 2 years or until superseded by a Class rule change or modification carried out following the procedures of Regulation 6.6.

6.3 **Where an International Class Associations exists**

6.3.1 When sanctioned in the agreement between ISAF–RSD and the International Class Association (“the Agreement”), the class may issue written class rule interpretations following a procedure specified in the class rules and/or constitution to clarify class rules but such interpretations shall not be used to change an existing rule. The class shall immediately advise ISAF–RSD of any interpretations issued.

6.3.2 Where a sanctioned procedure for the interpretation of a class rule does not exist, interpretations may be made only by ISAF–RSD in accordance with the following procedures;

(a) requests for an interpretation may be made to ISAF–RSD from the following sources only:

Division Members
International Class Associations
Copyright Owners
Trade name and Trademark Owners
Manufacturers of International or Recognized Classes
International measurers for the class appointed by ISAF in accordance with ISAF Regulation 35 (“International Measurers”)

(b) a request received by the ISAF–RSD from one of those sources shall be acknowledged and immediately sent to the International Class Association;

(c) the interpretation shall be decided by a Sub-committee consisting of the Chairman and Vice-Chairman of the ISAF–RSD Technical Committee and the Technical representative of the International Class Association. If in the opinion of the Sub-committee the ruling involves a matter of principle or on the request of the International Class Association it shall consult all members of the Technical Committee, except those having personal involvement, before giving the ruling;

(d) interpretations of the class rules made by the Sub-committee shall be distributed by the ISAF–RSD to:

the International Class Association
International Measurers
licensed builders
the Division Members

The Class Association shall inform its membership of the interpretation;

(e) rule interpretations shall have the status of a class rule and, unless otherwise sanctioned in the Agreement, shall remain valid for a maximum period of 2 years or until superseded by a class rule change or modification carried out following the procedures of Regulation 6.7.

6.4 Interpretations and clarifications shall have the status of a class rule prior to the review by the Permanent Committee at its next meeting.

6.5 **Technical Committee Class Secretaries**

The Technical Committee Chairman may appoint Class Secretaries who shall handle the business of their class for the Technical Committee. The Technical Committee Chairman shall review such appointments from time to time.

Amendments to Class Rules of ISAF-RSD classes

6.6 **Where no International Class Association exists**

6.6.1 Class rule changes shall be made in accordance with the following procedures:

- (a) A request to change the Class Rules shall be made in accordance with Regulation 1, Notices and Submissions and shall be received by ISAF-RSD General Secretary before 01 September to be considered by the following annual ISAF-RSD PC meeting. In addition to the parties identified in Regulation 1, ISAF-RSD Permanent Committee and ISAF-RSD Technical Committee may initiate class rule changes.
- (b) ISAF-RSD Permanent Committee may change the class rules between its annual meetings when it finds that a change is urgent.
- (c) Once a change has been approved, the ISAF-RSD shall advise:
 - Licensed builders
 - Division Members
- (d) Class Rules may not modify the Advertising Code, except as permitted under ISAF Advertising Code Regulation 20.4.4.
- (g) All amendments to class rules shall be effective from 01 March following the decision unless otherwise decided by the ISAF-RSD Permanent Committee.

6.7 **Where an International Class Associations exists**

6.7.1 Unless otherwise stated in the Agreement, the ISAF-RSD shall approve all class rule changes in accordance with the following procedures:

- (a) All rule changes submitted shall have been approved by the International Class Association in accordance with its Constitution and Class Rules.
- (b) A request to change the Class Rules shall be made in accordance with Regulation 1, Notices and Submissions and shall be received by the ISAF-RSD General Secretary before 01 September to be considered by the following annual ISAF-RSD PC meeting. An International Class Association making a rule change submission is entitled to one representative at the ISAF-RSD PC meeting at which a rule change concerning its class is discussed. A Class Association representative should be prepared to answer questions and give additional information concerning the rule change.
- (c) When a change to the class rules is required between the annual ISAF-RSD PC meetings, approval for the rule change shall be decided by a Sub-committee consisting of the Chairman and Vice-Chairman of the ISAF-RSD Technical Committee and the Technical representative of the Class Association. If in the opinion of the Sub-committee the change involves a matter of principle or on the request of the Class Association it shall consult all members of the ISAF-RSD Technical Committee, except those having personal involvement, before a decision.

- (d) Once a change has been approved, the ISAF–RSD shall advise:
 The Class Association
 International Measurers
 Licensed builders
 The Division Members
 The Class Association shall inform its membership of the approved changes.
- (e) Class Rules may not modify the Advertising Code, except as permitted under ISAF Advertising Code Regulation 20.4.4.
- (f) All amendments to class rules shall be effective from 01 March following the decision unless otherwise stated in the class constitution or in the submission.

7. ORGANISATION AND POLICY COMMITTEE

- 7.1 The Organisation and Policy Committee has responsibility for advising and making recommendations to the Permanent Committee regarding:
- i) The Constitution and Regulations.
 - ii) The Structure of the Division.
 - iii) General Policy and long term planning.
 - iv) Class Association matters except for class rating rule issues.
- 7.2 Requests for clarifications on matters listed in Article 7.1 may be accepted by the Organisation and Policy Committee Chairman from the following sources only:
- Division Members
 International or National Class Associations.
 Licensed Builders, Copyright Holders and Manufacturers.
- 7.3 The Organisation and Policy Committee Chairman shall acknowledge the request. The matter shall be referred to the Organisation and Policy Committee for their consideration and decision.
- 7.4 The Organisation and Policy Committee shall ensure that the Division operates consistently within its Constitution and Regulations.

8. INTERNATIONAL CLASS ASSOCIATIONS OF ISAF- RSD CLASSES

- 8.1 International Class associations are entitled to conduct World Championships. Approvals are given by ISAF –RSD subject to ISAF Regulation 18.4.
- 8.2 International Class Associations shall report annually to the annual meeting of the Permanent Committee on the activities of the Class, its financial status and Class growth worldwide. This report shall be in writing.
- 8.3 It shall be the obligation of an International Class Association to protect the design characteristics of a class, by enforcing building and measurement requirements as required by the class rules.
- 8.4 The Television Rights of all ISAF approved World Championships are the property of ISAF.

9. FLAGS AND EMBLEMS

- 9.1 If flags or emblems purporting to identify Division Members or the competitors are used at international events, they shall be limited to:
- (a) A national flag or emblem, or a delegation flag or emblem where these differ from the national flag or emblem, or
 - (b) A flag or emblem approved by the Division Permanent Committee.

RULES AND RECOMMENDATIONS FOR THE CONTROL AND ADOPTION OF INTERNATIONAL CLASSES

10 ISAF-RSD INTERNATIONAL RECOGNISED AND CLASSIC CLASSES

- 10.1 Classes, which satisfy the respective criteria set out below, may be designated as ISAF-RSD International, Recognised or Classic Classes.

A Classic Class may be established for yachts, which have a tradition of international competition extending back many decades. While acknowledging the traditional aspects of these classes they are not eligible for designation as an International Class.

11 OBTAINING DESIGNATION AS AN INTERNATIONAL, RECOGNISED OR CLASSIC CLASS

- 11.1 To be designated as an International, Recognised or Classic Class, a class shall be recommended by one or more Division Members and must receive a majority vote of the PC.
- 11.2 In order to be so designated a Class must have:
- (a) An Active Class Association,
 - (b) A Constitution passed by a pre-existing Class Association and approved by the Organisation & Policy Committee containing at least:
 - (i) the name of the class,
 - (ii) provision for control by a Class Association,
 - (iii) an elected directing board,
 - (iv) an executive committee, including at least the executive officers,
 - (v) a statement of the objectives of the class.
 - (c) A set of Class Rules based on the Equipment Rules of Sailing conforming to the ISAF Standard Class Rules format, or an alternative format, and approved by the Technical Committee,
 - (d) Demonstrated, either by confirmation from the requisite number of Division Members set out below or a listing of registered boat owners, that it is "actively racing",
 - (i) in the case of International Classes, in at least 6 Division Members which are from at least 3 continents with at least 50 boats per country and a total of 300 worldwide.

- (ii) in the case of Recognised Classes, in at least 4 Division Members or at least 3 Division Members which are from 2 continents with at least 30 boats per country and a total of 100 boats worldwide.
 - (iii) in the case of Classic Classes, in at least 3 Division Members with at least 25 boats per country and 75 boats worldwide.
- (e) The PC when considering a class, which serves a unique aspect of sailing, may waive the requirements of 11.2(d). In the case of the Classic Class to be so designated the Class must have previously held either International or Recognised status.
- (f) A maximum draught limit restricted to no more than 700 mm.

For the purpose of these regulations "continent" means any one of Europe, North America, South America, Asia, Africa and Oceania.

12 PROVISIONAL STATUS

- 12.1 The PC may grant provisional status to classes seeking International or Recognised Class status. A class, which has been granted provisional status by ISAF-RSD, shall hold a World Championship in the period between the receipt of a fully documented application for such status and the granting of full International or Recognised Class Status.
- 12.2 Where a World Championship of a Class granted provisional status is held, an ISAF-RSD appointed representative shall be present to assess the class, both in terms of participation and organisation. The event organisers shall defray the expenses of the appointed representative.
- 12.3 If the election of Class Officers, as required by 1.2.1, has not taken place, it must be done during this World Championship, prior to final ISAF-RSD approval being granted.

13 REGULATIONS ON ADMINISTERING INTERNATIONAL, RECOGNISED OR CLASSIC CLASSES

- 13.1 To maintain its ISAF-RSD designation an International, Recognised or Classic Class shall:
- (a) Be known as the International, Recognised or Classic XYZ Class and should use the approved ISAF-RSD Classes Logo in all Class publications, advertising or promotions;
 - (b) Properly administer its affairs and maintain its objectives in accordance with its Constitution, Class Rules, and its Agreement with ISAF-RSD and these Regulations;
 - (c) Provide ISAF-RSD with up-to-date copies of all Class publications including the Constitution, Class Rules, Measurement forms, Certificates, One Design Specifications and Class Newsletter, if any, and unless otherwise stated in the Agreement, the Class shall be responsible for regular updating and publishing all of the above mentioned publications and ensuring that updated Class Rules are published before any rule amendments come into effect;

- (d) ISAF-RSD the dates for the next year's major championships (world and continental) by August 1 each year. No alteration in the championship dates are to be allowed after the November ISAF-RSD meeting without the approval of the ISAF-RSD, the host Division Member and the Class Association;
 - (e) Send the ISAF-RSD a complete annual report on the activities of the Class, success in maintaining its objectives, current membership, boat registration and financial status prior to January each year (Third party ratification may be required to substantiate these figures). Failure to file a comprehensive annual report will automatically result in a review of the ISAF-RSD recognition of that class;
- 13.2 Not permit the event organisers to amend, suspend or override the Class Rules in the Notice of Race or Sailing Instructions for Class events without the prior approval of ISAF-RSD;
- 13.3 Organise its measurement procedures to properly maintain the objectives of the Class Rules and shall:
- (a) appoint a technical and/or measurement committee,
 - (b) appoint a technical representative who is a member of the class technical/measurement committee and who is authorised to discuss class technical matters with the ISAF-RSD,
 - (c) maintain a register of all class measurers' names and addresses, a copy of which shall be supplied to the ISAF-RSD,
 - (d) require all class measurers to be members of their ISAF Member National Authority measurement network if one exists,
 - (e) keep all class measurers informed of class rule changes and interpretations, and, if practical:
 - (i) have sufficient ISAF-RSD recognised class International Measurers to represent the class regionally,
 - (ii) ensure that at least one class International Measurer attends the ISAF Measurement/Technical Symposiums,
 - (iii) have at least one class International Measurer present at the class World Championship,
 - (iv) organise regular class measurement seminars to train class measurers with the class International Measurers as instructors,
 - (v) authorise only class International Measurers to measure prototypes of moulded production boats.
- 13.4 Use its best efforts to ensure that each National Class Association is affiliated to the relevant ISAF-RSD Division Member. Class Associations shall require that individual boat owners shall be members of their National Class Association, if any, before racing.
- 13.5 When a licensed builder system is adopted, gain the approval of the ISAF-RSD and the relevant Division Member before appointing licensed builders.

- 13.6 Obtain the approval of the Division Member governing the proposed venue of its ensuing World Championship; and
- 13.7 Appoint an International Jury for the World Championships unless otherwise agreed with the ISAF-RSD.
- 13.8 In the case of the Classic Classes the requirement to host World or Continental Championships may be waived subject to the Class Association making an application to ISAF-RSD. The PC shall consider such applications.

14 CLASS RULE CHANGES

- 14.1 Unless otherwise stated in the agreement between the ISAF-RSD and the International or Recognised Class Association ("the Agreement"), ISAF-RSD shall approve all Class Rule changes in accordance with the following procedures;
- 14.2 All rule changes submitted shall have been approved by the International or Recognised Class Association in accordance with its Constitution and Class Rules;
- 14.3 Request to change the Class Rules shall be made in accordance with ISAF-RSD Regulation 1, Notices and Submissions. An International or Recognised Class Association making a rule change submission is entitled to two, and should have at least one, representative at the ISAF-RSD meeting at which a rule change concerning the class is discussed. (The Class Association representative should be prepared to answer questions and give additional information concerning the rule change);
- 14.4 When a change to the Class Rules is required between ISAF-RSD Meetings, a sub-committee consisting of the Chairman and the relevant Class Secretary of the RSD Technical Committee, and the Technical representative of the Class/Owners Association shall approve the rule change. If in the opinion of the sub-committee the ruling involves a matter of principle or on the request of the Class Association it shall consult all members of the ISAF-RSD Technical Committee, except those having personal involvement, before giving the ruling;
- 14.5 When a change has been approved, the ISAF-RSD shall advise the Class Association, International Measurers, licensed builders and the Division Members. A Class shall inform its membership of the approved changes;
- 14.6 All amendments to Class Rules shall be effective from 1 March following the decision unless otherwise stated in the class constitution or in the submission.

15 CLASS RULE INTERPRETATIONS

- 15.1 When sanctioned in the Agreement, the class may issue written Rule interpretations following a procedure specified in the class rule and/or constitution to clarify Class Rules but such interpretations changes shall not be used to change an existing rule. The class shall immediately advise ISAF-RSD of any interpretations issued.

16 REVIEW OF INTERNATIONAL, RECOGNISED AND CLASSIC STATUS

- 16.1 All International, Recognised and Classic Classes shall be subject to regular review by the Organisation & Policy Committee (at least once every three years). Classes granted provisional status also shall be subject to annual review.
- 16.2 In the review the Organisation & Policy Committee shall establish whether or not:

- (a) the International, Recognised or Classic Class Association has fulfilled its Agreement with the ISAF-RSD, properly administered its affairs and maintained the agreed objectives, and whether the original reasons for granting international or recognised status still apply, and either:
- (b) the class is actively racing pursuant to the relevant requirements of 11.2.(d) (The recommended guideline to 'actively racing' is considered to be at least the same number of registered boats as required for new classes in that category seeking designated status), or
- (c) is continuing to provide a significant contribution to the development of the sport, , and
- (d) that the Class Rules continue to support the objectives of the class and provide a framework for the technical control of the class.

16.3 If a Class fails to meet the above criteria, on the recommendation of the Organisation & Policy Committee, the Class will be reviewed by the PC, and its status as an International, Recognised or Classic Class may be withdrawn.

16.4 If a Class is to have its status reviewed by the PC, the Class Association shall be notified and entitled to representation in the PC meeting.

16.5 If International status is withdrawn from a class, it may be granted Classic status but cannot be granted Recognised status.

17. AMENDMENTS TO REGULATIONS

These Regulations may be amended by a resolution of the Permanent Committee carried by a simple majority of votes cast, but any such amendment shall be subject to variation by the next General Assembly.