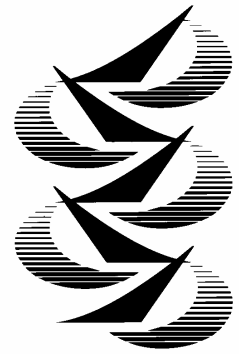


# INTERNATIONAL SAILING FEDERATION RADIO SAILING DIVISION



**I S A F**  
Affiliate Member

## CONSTITUTION

Article

### 1. NAME

- 1.1 The name of the Division is INTERNATIONAL SAILING FEDERATION - RADIO SAILING DIVISION (ISAF - RSD).

### 2. OBJECTS

- 2.1 The objects of the Division shall be to carry out the objects of the ISAF in the sport of radio sailing throughout the world.
- 2.2 Without limiting the generality of the foregoing, the Division shall be the authority for:
- i) The promotion and encouragement of designing, building and racing radio sailing boats.
  - ii) The granting and withdrawal of International Class status and the supervision of classes, including the class rating rules and measurement procedures.
  - iii) The control, organisation, conduct, licensing and sanctioning of Continental and Regional Championships.

and subject to the approval of the ISAF

- iv) The establishment and amendment of Appendix for Radio Sailing Racing Rules.
- v) The control, organisation, conduct, licensing and sanctioning of World Championships.

### 3. ORGANISATION

- 3.1 The organisation of the Division shall consist of the Membership, the General Assembly, the Permanent Committee, Committees established by the Permanent Committee, the International Class Associations.

### 4. LANGUAGE

- 4.1 The official language of the Division is English. The word 'shall' is mandatory and the word 'may' is permissive.

## **5. MEMBERSHIP**

- 5.1 Membership may be granted to an ISAF Member National Authority or to a national body delegated by the Member National Authority. The Member National Authority has the right to terminate such delegation.

Associate membership may be granted to any duly constituted International Class Association.

- 5.2 Application for Membership shall be made to the Permanent Committee. Election to Membership shall be by resolution of the Permanent Committee, which shall take into consideration the requirements of Article 5.1 and the constitution of the appointed national body making the application.
- 5.3 The Permanent Committee may, by a resolution supported by two thirds of the votes cast, cancel the membership of any Division Member at any time but such Division Member may request that the General Assembly shall review such cancellation on the ground that the Permanent Committee acted in error.
- 5.4 Any Division Member wishing to retire from the Division shall give notice of its intention to retire on or before December 31<sup>st</sup>.

### **Obligations of Membership**

- 5.5 It shall be the obligation of Division Members:
- i) To uphold the objects of the Division and ISAF.
  - ii) To ensure that there shall be no discrimination on grounds of race, religion or political affiliation against any competitor representing a Division Member, when acting as host for a World or Continental Championship.
  - iii) To prevent improper use or abuse of terms such as World, Continental or International which properly relate to activities recognised by the Division.
  - iv) It shall be a continuing obligation of membership that any delegated national body shall maintain its affiliation with the Member National Authority.

### **Subscription & Fees**

- 5.6 Each Division Member shall pay an annual subscription, in accordance with the subscription group, determined by the Permanent Committee. The General Assembly shall review the annual subscriptions. The Permanent Committee may increase annual subscriptions by not more than 10 (ten) percent between General Assemblies. The Permanent Committee may, at their discretion, grant a reduction in the annual subscription of no more than 10 (ten) percent to those Division Members who both agree to accept all information from the RSD website and whose subscriptions are received before 28<sup>th</sup> February.

Subscriptions become due on January 1<sup>st</sup>. New Division Members joining after September 30<sup>th</sup> shall be entitled to membership to December 31<sup>st</sup> of the following the year.

- 5.7 No Division Member shall, in any year when its subscription remains unpaid by March 1<sup>st</sup>, be entitled to:

- i) any of the privileges of membership,
- ii) be represented at any General Assembly,
- iii) enter in any of the Division's events,

until its subscription and all arrears (if any) have been paid.

- 5.8 Any Division Member failing to pay any fees or levies due from hosting a World or Continental Championship, prior to the commencement of the event, shall not be entitled to any rights as set out in Article 5.7 (i), (ii) and (iii) until the arrears are paid.

## **6. MEETINGS**

### **Meetings of the General Assembly**

- 6.1 Except as in Article 2.2, 8.3 and 11.1 a General Assembly acts as the final authority of the Division on all matters relating to International Radio Sailing.

- 6.2 A General Assembly may be attended by the following:
- Members of the Permanent Committee
  - Representatives of ISAF
  - Representatives of each Division Member
  - Representatives of each International Class Association
  - Observers from each Division Member.

The appointed representative of each Division Member, shall be a national or a resident of the country concerned. A Division Member unable to send a representative may appoint a proxy to speak and vote on behalf of the Division Member.

Only the appointed representative or proxy may speak and vote. No proxy shall represent more than two Division Members.

The Division Member shall give written notice of the appointed representative or proxy to the General Secretary prior to the appointed time for the start of the General Assembly. The written notice shall be signed by a Senior Officer of the Division Member.

- 6.3 A General Assembly shall be held at intervals of not less than 78 (seventy eight) weeks and not more than 130 (one hundred thirty) weeks either at a time and place nominated by the Permanent Committee or, alternatively, conducted by mail at the discretion of the Permanent Committee.

- 6.4 The Agenda for a General Assembly shall include the following items:

- (i) Approval of the Agenda
- (ii) Approval of the minutes of the last General Assembly
- (iii) Matters arising therefrom
- (iv) To receive the Officers' Report
- (v) To receive the Audited Accounts
- (vi) To review Subscriptions
- (vii) Election of the Officers as set out in Clause 7.1.
- (viii) Motions and amendments

- (ix) Any other urgent business at the discretion of the Chairman.
- 6.5 General Assemblies shall be chaired by the Chairman or Vice-Chairman or in the absence of both, a member chosen by the General Assembly.
- 6.6 Notice of the General Assembly, inviting the submission of motions and nominations for the Permanent Committee shall be sent to all Division Members and International Class Associations 26 (twenty six) weeks prior to the date of the Assembly.
- 6.7 Motions for a General Assembly shall be signed by a Senior Officer on behalf of a Division Member and shall reach the General Secretary not later than 20 (twenty) weeks prior to the General Assembly. All motions shall be sent to all Division Members, International Class Associations and ISAF within the following 4 (four) weeks.
- 6.8 Any amendments to the motions shall reach the General Secretary not later than 12 (twelve) weeks prior to the General Assembly and shall be included in the Agenda.
- 6.9 The Agenda shall be sent to all Division Members, the Permanent Committee, International Class Associations and ISAF not later than 8 (eight) weeks prior to the General Assembly.
- 6.10 Motions and amendments may be accepted at a General Assembly provided that all appointed representatives of Division Members present consider them to be urgent.

### **Voting**

- 6.11 Each Division Member shall be entitled to one vote. Voting on any resolution shall be by the show of hands unless the Chairman of the Assembly or not less than five of the representatives present requests a secret ballot. Postal votes by Division Members unable to attend or appoint a proxy shall be received by the General Secretary not later than 2 (two) weeks before the General Assembly.

Decisions of the General Assembly and other meetings shall be taken by a simple majority of the votes cast except for the amendment of this Constitution (Article 11).

In the event of an equality of votes, the Chairman of the Assembly shall have a casting vote, except in the case of equality of votes relating to elections, which shall be decided by the toss of a coin.

## **7. PERMANENT COMMITTEE**

### **Membership**

- 7.1 The Permanent Committee shall consist of the officers who are:
  - (i) The Chairman
  - (ii) The Vice - Chairman
  - (iii) The General Secretary/Treasurer
  - (iv) The Chairman of the Racing Rules Committee
  - (v) The Chairman of the Technical Committee
  - (vi) The Chairman of the Organisation and Policy Committee
  - (vii) The Publicity Officer
  - (viii) The Regional Officers for Europe, the Americas and Oceania

### **Nominations**

- 7.2 The Permanent Committee shall retire at each General Assembly but shall be eligible for re-election subject to being re-nominated.
- 7.3 Any individual, in good standing with his Division Member is eligible to be nominated for the Permanent Committee by either his own Division Member or any other Division Member.
- 7.4 Nominations for Officers of the Permanent Committee shall be signed by a Senior Officer on behalf of a Division Member. Nominations shall reach the General Secretary no later than 12 (twelve) weeks prior to the General Assembly. Nominations to the Permanent Committee shall be accompanied by a 'Statement of Commercial Interest', setting out any commercial interest the nominee, and/or a member of his immediate family, may have in radio sailing. The nominee shall sign the statement and the information contained therein will be published. If during the period of tenure there is a change in the status of the Commercial Interest of a member of the Permanent Committee he shall forthwith declare the new commercial interest. In addition nominated officers shall confirm that they are able to send and receive electronic mail.

### **Functions and Proceedings of the Permanent Committee**

- 7.5 The Permanent Committee shall manage the affairs of the Division in accordance with these articles and shall take such steps, as it shall deem expedient in the interest of the Division.
- 7.6 The Permanent Committee shall apply the funds of the Division for its Objects or for such other purpose as it shall deem expedient in the interests of the Division.
- 7.7 There shall be a meeting of the Permanent Committee at the conclusion of every General Assembly. The Permanent Committee shall also meet at intervals of not less than 35 (thirty-five) weeks and not more than 70 (seventy) weeks and at such other time or times as a meeting may be convened.

The General Secretary shall convene a meeting of the Permanent Committee on the instruction of the Chairman or, if requested to do so, by any five members of the Permanent Committee.

- 7.8 Where the Chairman or in his absence the Vice Chairman, decides that an item of business is urgent he may authorise that such business is conducted by telephone and/or facsimile and/or electronic mail. A time scale for replies shall be set consistent with the urgency of the matter.
- 7.9 The Permanent Committee shall cause proper books of account to be kept for all income and expenditure and all dealings with the assets of the Division and shall receive and circulate to Division Members and the ISAF, an annual income and expenditure account, together with an auditor's report thereon. The financial year shall end on October 31st. There shall be three authorised signatories for withdrawals from banking accounts, with two to sign at any one time.
- 7.10 Five members of the Permanent Committee shall form a quorum for the conduct of business.

- 7.11 Meetings of the Permanent Committee shall be chaired by the Chairman or Vice-Chairman or, in the absence of both, a member chosen by the Committee.
- 7.12 The Permanent Committee may authorise the attendance at its meetings of Observers and Technical Advisers but they shall not be entitled to vote.
- 7.13 The Permanent Committee shall have the power to make Regulations to carry out the purposes of the Constitution and/or amend any existing Regulations. Such Regulations shall not be in conflict with the Constitution and shall be reported to and reviewed by the General Assembly.
- 7.14 The Permanent Committee may submit motions to the General Assembly but except for those of its members who are appointed representatives and/or proxies, shall have no vote.
- 7.15 Except as in Article 2.2, 8.3 and 11.1 all directives and decisions made by the Permanent Committee shall be binding on all Division Members until ratified, amended or rejected by a General Assembly.
- 7.16 The Permanent Committee may grant and withdraw International Class status.
- 7.17 The minutes of all meetings of the Permanent Committee shall be distributed to all Division Members, International Class Associations, the Permanent Committee and ISAF.
- 7.18 Except for the purpose of Article 5.3. decisions of the Permanent Committee shall be taken by a simple majority of votes cast.
- 7.19 Voting shall be by show of hands, unless the Chairman or three members present shall request the holding of a secret ballot. The Chairman and each member present in person shall be entitled to one vote. The Chairman shall have a second or casting vote in the event of an equality of votes.

### **Casual Vacancies**

- 7.20 Any vacancy caused by a member of the Permanent Committee standing down during his term of office, or by no nomination being received for a General Assembly, may be filled by co-option by the Permanent Committee. Before a replacement is co-opted 4 (four) weeks shall elapse after the Division Members are notified as in Article 7.21.
- 7.21 The Permanent Committee shall notify the Division Members that co-option is necessary and call for nominations.
- 7.22 Officers co-opted shall hold office until the next General Assembly but shall be eligible for re-election subject to Article 7.2
- 7.23 Any person nominated for co-option shall comply with the requirements set out in Article 7.4 with respect to commercial interests.

## **8. COMMITTEES ESTABLISHED BY THE PERMANENT COMMITTEE**

- 8.1 The Permanent Committee shall be empowered to establish such committees, as it thinks fit.
- 8.2 The Permanent Committee shall have authority over all committees and may delegate to any committees so established such of its powers, duties and

responsibilities as it may think fit. The Chairman of any Committee shall be responsible for sending forthwith to the General Secretary all decisions made following any such delegated authority. Such decisions shall not be binding until ratified by the Permanent Committee with the exceptions stated in Article 8.3.

8.3 The Permanent Committee shall, at the first meeting following each General Assembly, always establish and appoint members to the Committees as follows :

- (a) The Racing Rules Committee, which shall deal with all matters relating to the Racing Rules.
- (b) The Technical Committee, which shall deal with Class Rules and Measurement.
- (c) The Organisation and Policy Committee, which shall deal with :
  - (i) The Constitution and Regulations
  - (ii) The Structure of the Division
  - (iii) General Policy and long term planning
  - (iv) Policy relating to Class Association organisation and establishment.

Interpretations issued by the above committees shall be binding until ratified, amended or rejected by the Permanent Committee.

8.4 Decisions of Committees shall be taken by a simple majority of votes cast. The Committee Chairman shall have a second or casting vote in the event of equality of votes. The Committee Chairman may arrange for a postal vote from the Committee members in lieu of a Committee meeting.

## **9. INTERNATIONAL CLASS ASSOCIATIONS**

9.1 The government of International Classes recognised by the Division and ISAF may be delegated to an International Class Association. They shall be responsible for implementing the objects and decisions of the Division affecting their classes.

9.2 One representative of each International Class Association may speak on behalf of his class at General Assemblies, but shall not be entitled to vote.

## **10. DISSOLUTION**

10.1 The Division shall not be dissolved while there remains a minimum of four fully paid up Division Members. On dissolution, the assets of the Division shall be distributed in equal parts to the remaining Division Members.

## **11. AMENDMENT TO THE CONSTITUTION**

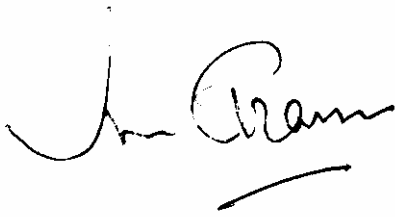
11.1 This Constitution may be amended only :

- i) a resolution of the General Assembly or;
- ii) in exceptional circumstances by a postal vote of Division Members requested by the Permanent Committee,

in either case the motion shall be supported by two thirds of the votes cast and subject to the approval of ISAF.

Adopted by the 1999 General Assembly, modified by the 2001 & 2003 General Assemblies.

Signed:

A handwritten signature in cursive script, appearing to read "John Bram", with a horizontal line underneath.

Chairman

Signed:

A handwritten signature in cursive script, appearing to read "K. B. H.", with a horizontal line underneath.

General Secretary